



Fans

ASHRAE Technical Committee 5.1

Draft Agenda

Monday, June 21st, 2021
3:00 pm to 5:30 pm EDT

How to Join the Virtual Meeting

ASHRAE Platform: Zoom

Link: <https://ashrae->

[org.zoom.us/j/97644084811?pwd=SEhON0NzcHhiWjdtN1I0STRZNU5nUT09](https://ashrae-org.zoom.us/j/97644084811?pwd=SEhON0NzcHhiWjdtN1I0STRZNU5nUT09)

Details: Meeting ID: 976 4408 4811 Passcode: 534855

Find your local number: <https://ashrae-org.zoom.us/u/afEHB3ZkH>

1. Call to Order at 3:00 pm EDT

2. Roll Call

TC 5.1 voting members:

Zhiping Wang – Chair

Tim Mathson – Vice chair

Z. Patrick Chinoda – Handbook S/C

Dr. Rad Ganesh - MNQ

Chaitanya Johar - MNQ

Dr. Rich Stauter – Program S/C Chair

Harold Dubensky – Webmaster

John Bade

Brent Fullerton

Kim Osborn

Ashesh Raychaudhuri

Adam Sterne

Mike Wolf

Non-Voting S/C Chairs:

Armin Hauer – Secretary

Brian Reynolds – Research S/C Chair

Joseph Brooks – Standards S/C chair

3. Adoption of Agenda

4. Approval of the Previous Meeting Minutes

The last meeting of this committee was held on January 25th 2021 online. The draft minutes were posted on TC 5.1 basecamp (<https://3.basecamp.com/3106353/projects/8415694>) and website (<http://tc0501.ashraetcs.org/>) on March 15th 2021.

5. Items of Business

5.1. ASHRAE Code of Ethics

In this and all other ASHRAE meetings, the ASHRAE Code of Conduct requires us to act with honesty, fairness, courtesy, competence, integrity and respect for others, and that we avoid all real or perceived conflicts of interests. (See full Code of Ethics:

<https://www.ashrae.org/about/governance/code-of-ethics.>)

5.2. Chair's Report

5.2.1. TC Membership Report

5.2.2. Other Topics

5.3. Liaison Reports

Any TC liaisons or section heads present are given an opportunity to report on their activities.

5.4. Old Business

5.4.1. Mentoring Program for YEA Members

5.4.2. TC Review (Continue as a TC, Merge with another TC/TG/TRG, or Dissolve the TC?)

5.5. New Business

5.5.1. DOE Rulemaking Updates (Commercial and Industrial Fans and Blowers and Ceiling Fans) – Joe Brooks or AMCA Representative

6. Subcommittee Reports

Each subcommittee report should include a review of S/C roster, confirmation of S/C chairmanship for next year, and actionable items with target dates and responsible persons (if different from S/C chair.)

6.1. Website Report – Harold Dubensky

6.2. Standards Subcommittee – Joe Brooks

6.3. Handbook Subcommittee –Patrick Chinoda

6.4. Program Subcommittee – Rich Stauter

6.5. Research Subcommittee – Brian Reynolds

6.6. ASHRAE Rules and Ethics – Armin Hauer

6.6.1. Manual of Operations (MOP)

[TC/TG/MTG/TRG MOP \(Manual of Procedures\) \(updated February 2019\) \(ashrae.org\)](#)

6.7. Long Range Planning Subcommittee – Zhiping Wang

The long range plan requires periodic review and update. Actionable items should reflect a combination of ASHRAE's Mission and Vision statements as well as the Strategic Plan.

7. Time and Place of Next Meeting

8. Adjournment - ~5:30 pm EDT

TC 5.1 Sub Committee Meetings - Virtual

- **Thursday, 06/17/2021 1:30pm-5:00pm EDT – Handbook, Research, Standards, Program, and Long Range Planning**

How to Join the Virtual Meeting

ASHRAE Platform: Zoom

Link: <https://ashrae-org.zoom.us/j/99174291771?pwd=M041SUpUN2liakVhSXV2M0pZNzdnQT09>

Details: Meeting ID: 991 7429 1771 Passcode: 041050

Find your local number: <https://ashrae-org.zoom.us/j/99174291771?pwd=M041SUpUN2liakVhSXV2M0pZNzdnQT09>