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**Agenda**

1. **Call to Order – 4:15 pm**
2. **Roll Call**

**DRAFT**

The following are TC 5.1 voting members:

Franco Cincotti –Chair  
Armin Hauer – Vice Chair  
Joseph Brooks - Secretary  
Harold Dubensky - Webmaster  
Brian Reynolds – Research S/C Chair  
Zhiping Wang – Handbook S/C Chair  
John Cermak  
Chuck Coward  
Jay Eldridge  
Michael Feuser  
Jay Fizer  
Tim Kuski  
Eric Tingloff

Non-Voting S/C Chairs:

John Murphy – Standard S/C Chair  
Walter Mecozzi – Program S/C chair

3. **Adoption of Agenda**
4. **Approval of the Minutes**

The last meeting of this committee was held on 22 Jan 2018 in Chicago, IL.

5. **Items of business**

- 5.1 **ASHRAE Code of Ethics**

In this and all other ASHRAE meetings, the ASHRAE Code of Conduct requires us to act with honesty, fairness, courtesy, competence, integrity and respect for others, and that we avoid all real or perceived conflicts of interests. (See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>.)

- 5.2 **TC 5.0 Section Head/Liaison Reports**

Any TC liaisons or section heads present are given an opportunity to report on their activities

- 5.3 **Chairman's report**

**5.4 Old business**

**6. Subcommittee reports**

**6.1 Standards subcommittee – John Murphy**

**6.2 Handbook subcommittee – Zhiping Wang**

**6.3 Research subcommittee – Brian Reynolds**

6.3.1 1769-RFP, Experimental Evaluation of the Efficiency of Belt Drives for Fans

6.3.2 WS-1829 (Inlet and Outlet System Effects on Multiple Plenum Fans in a Parallel Arrangement (Fan Arrays) for Air and Sound Performance)

6.3.3 New RTAR ‘ Comparison of EC fan & motor vs. traditional fan with induction motor & inverter (Air & sound performance)

**6.4. Program subcommittee – Walter Mecozzi**

**6.5 Efficiency metric subcommittee – Tim Mathson**

**7. Website Report – Harold Dubensky**

**8. New Business**

**9. Time and Place of Next Meeting**

**10. Adjournment ~ 6:30 pm CDT**

**Attachments:** 1) Meetings of Interest

### Meetings of interest

Meeting	Day	Time	Place
TC 5.1 Fans	Mon	4:15 - 6:30 pm	371 DE (GRBCC, 4 <sup>th</sup> floor)
TC 5.1 Handbook S/C	Sun	2:00 – 3:00 pm	Grand G (Hilton, 4 <sup>th</sup> floor)
TC 5.1 Research S/C	Sun	3:00 – 4:00 pm	Grand G (Hilton, 4 <sup>th</sup> floor)
TC 5.1 Program S/C	Sun	4:00 - 4:30 pm	Grand G (Hilton, 4 <sup>th</sup> floor)
Seminar # 37, “Selection and Application Considerations of Fans Used in Variable Air Volume Systems”	Mon	11:00 am – noon	371 DE (GRBCC)

GRBCC = George R. Brown Convention Center

Please check the final schedule for subcommittee meeting times and places

Please note that the ASHRAE TC 5.1 Fan Efficiency Subcommittee is not scheduled to meet